

*Insert your School/Organization Letterhead here
(include logo and contact information)*

VACANCY NOTICE

Position:

Start date:

Minimum salary:

Brief job description:

Benefits: Include information to make your position look enticing to applicants, especially stipends, teacherages, loan forgiveness, etc.

To apply/inquire: Contact name, position
Organization Name
Address
Phone #
Email

Or apply online: [link to online application](#)